

TUTORS FOR KIDS
Minutes
Board of Directors' Meeting
Tuesday, June 19, 2018
3:00 - 5:00 PM
Sea Breeze Rec Center

1. Call to Order - The meeting was called to order at 3:03 p.m. by Eileen, with thirteen members attending in person: Hank Leavitt, Lynn Leavitt, Jack Graham, Bob Navarre, Eileen Honohan, Rhonda Casey, Sharon Pearson, Shirley Potts, Linda Deeken, Glen Moyer, Carolyn Ruhe, Frank Russo, and our strategic process leader, Peter Moeller. Not able to attend: Sharon Pierce, Loyola Garcia (leave of absence).
2. The consent agenda items: Minutes of April 30 meeting and the cash report. Shirley moved and Rhonda seconded - approved
3. Appointment of Peter Moeller as a board member – approved
4. 2018-2019 Meeting Dates – Copy distributed to all members – board meetings, new tutor training, and general tutor meetings
5. Committee Reports –
 - Board liaison meetings with schools – all schools want tutors to start earlier; emphasis on tutor training; “spread the word” among teachers; teachers brochures at the opening day meetings; attending parents’ events; will share these comments with the STCs at their workshops.
 - STC team – new “job description”; announced two dates for STC workshop/training; status of STC positions filled
 - General tutor meetings – Lynn distributed a list of proposed dates and topics for the entire school year.
 - Books – Bob reported on status of books and distributions
 - Returning tutor project – Carolyn reported on Jessie’s project and distributed initial reports to board liaisons for their schools – status of returning or withdrawing tutors.
 - Future Development – Potential New schools:
 - (1) Fort McCoy – long time tutor, Mary Westcott, is moving to the Ft. McCoy area and wants to continue tutoring. She has visited the school and recruiting a team of tutors. To replace Legacy (that had only one tutor), Frank recommended to add Ft. McCoy to the approved schools.
 - (2) Rimes Early Learning and Literacy Center (Leesburg) – This school has been asking for Tutors for Kids for several years (teaches from other schools who have had tutors and former assistant principal at FPE is now principal at Rimes). It is a preK – 2 school.
 - (3) Other Marion and Lake County schools – Frank will explore other possible schools.

- Executive Committee of the Board – Eileen proposed that a group of directors, approved by the full board serve as the Executive Committee to act, when needed, in place of the full board. She proposed the original members (Hank, Lynn, Peter, Carolyn, Frank, Eileen, and Rhonda) plus two rotating members per quarter. For example, October and December, two members; February and April, two members.
- 6. School brochures – Carolyn gave each board liaison a copy of the teachers' brochure that has been used in the past for that first teacher meeting in the fall.
- 7. Other business:
 - Glen announced that he will send an email to the STCs to request input for their tutor needs for the school year – so that the interview/screening team will know where to assign tutors.
 - Publicity – recommended to wait until September to determine where tutoring needs are.
 - Glen announced that Stanton Weirsdale would emphasize vocabulary improvement for all students – teachers will have special training – would we authorize tutors to be trained if they want – yes!!
 - Funds Received and Applied For – Eileen announced that we have received \$2,500 from Friends of the Villages Library for Wildwood books – and that we have applied for \$7,500 from Duke Energy as a continuation of our previous grant.

The next board meeting is **August 21, 2018** at the Sea Breeze Rec Center 3:00 – 5:00

- 8. Adjournment – 5:00

OPEN ITEMS

Including Jolyn Joslin's proposal in future newsletter
By-laws review