

TUTORS FOR KIDS

Minutes of Board of Directors' Meeting

Tuesday, December 11, 2012

1. **Call to Order.** The meeting was called to order at 4:35 p.m. by Frank Russo, with four members, Deborah Ruhe, Bill Hrubes, Dave Burns, and Terri Robinson on the phone. Marilyn Burak, Nancy Moore, Carolyn Ruhe, and Frank Russo attended in person. Carol Dunworth had phone problems and could not be conferenced in. Sharon Pierce was ill and could not attend.

2. **Approval of Minutes from July 19, 2012.** Motion to approve by Bill Hrubes; second Deborah Ruhe

3. **Treasurer's Report.**

Beginning balance on July 19, 2012 - \$3,038.07

Contributions and interest - \$2,285.21

Expenses - \$1,279.80

Balance as of 12/11/2012 - \$4,043.48

Move to approve by Terri Robinson; second Bill Hrubes

Grant Request to CVS - Carolyn reported that Tutors for Kids has submitted a grant request for \$4,000 to CVS in their Community Outreach program to support our book program. No response yet from CVS. Carolyn will report if, when, the funds are approved and received.

Meeting with Principals at Harbour View and Belleview Santos schools – Frank reported that Tutors for Kids is planning meeting in January with two principals to discuss their needs with the possibility that grant money is available.

4. **Never Alone with a Child.** Based on the recommendation from the July Board meeting, Frank reported that Tutors for Kids developed a form for tutors to sign – stating that they understand it is school and Tfk policy that they will not be alone with a child. Most tutors have signed this form.

5. **Publicity and Recruitment.** Frank reported on publicity and recruitment with the following events:

- **September 17** – Nancy, Frank, and Carolyn spoke at the morning meeting of the Tri-County Optimists in the Villages
- **September 25** – Tutors for Kids donated books to the Stanton Weirsdale Marion County Read-In and spoke to volunteer readers about our program
- **November 8** – Carol, Frank, and Carolyn spoke at the evening meeting of the Tri-County Optimists in the Villages
- **November 18** – Frank and Carolyn spoke at the forum before the Sunday service at the Unitarian Universalist Church in Summerfield

Sharon wrote newspaper articles for local newspapers:

- **July 26** – The Daily Sun (The Villages)
- **August 2012** – The Village Crier (Stonecrest, Spruce Creek, and DelWebb)
- **August 2012** – The Voice (Bellevue)
- **August 2012** – The Cornerstone newsletter (Stonecrest)
- **August 16, 2012** – The Daily Sun (The Villages)
- **September 2012** – The Village Crier
- **October 18** – The Daily Sun (The Villages)
- **November 1** – The Daily Sun (The Villages)

In addition, Tutors for Kids was the feature article in the Volunteer Section on August 20, in The Daily Sun, with a full page article and pictures.

On the cover of the November Cornerstone, Stonecrest tutors were pictured holding samples of the books.

The impact of this publicity has been outstanding with over 50 new tutors.

6. **Expanded Numbers of Tutors and Schools.** Carolyn presented a statistical report with numbers of tutors and timeslots and schools (copy attached to these minutes). Because of the increased numbers of tutors, we reached out to three additional schools: Stanton Weirsdale, Wildwood, and Marion Oaks – and now have 31 tutors assigned to them.

Frank reported that we will approach at least one more school for the fall of 2013 – either elementary or middle – Wildwood, Belleview, or Fruitland Park. Nancy moved this action, Marilyn and Terri second – motion approved.

7. **Media Center Tutoring at Belleview Santos.** Terri reported on the expanded tutoring program for the lowest 25% readers at Belleview Santos. She reported wonderful feedback, but cautioned that sometimes it is hard for teachers to take students away to concentrate on comprehension. She reported that tutors work with students to read their A/R books – and ask questions of them before they take the A/R computer test.
8. **Writing Program at Belleview Santos.** Frank reported that Belleview Santos had requested extra help with 3rd grade writing (an early preparation for 4th grade writing FCAT testing). TfK was able to assign several tutors to several 3rd grades. And, there is interest in such a program at Stanton Weirsdale and Harbour View Elementary.
9. **The Books.** Carolyn reported on the book program. Tutors took many, many books to distribute to their classes at the end of the year 2012 before holiday vacation. The inventory is quite depleted. Therefore, TfK submitted a grant request to First Book for their December distribution for 770 books. (Note: We were not approved for this distribution.)

Discussion approved the continuation with First Book to provide our inventory of books.

10. **New Business.** Discussion about continuing to pursue grants for books and technology was encouraged by members – with the caution to keep our charter and mission in mind.
11. **Next Meeting.** Following our by-laws, we will schedule our semi-annual meeting for July 2013.
12. **Adjournment.** Nancy moved and Terri seconded a motion to adjourn the meeting at 5:10 p.m.