

TUTORS FOR Kids
Special Board Meeting Minutes
April 22, 2026
3:00 – 4:00 p.m. Zoom

Special board meetings called by Executive Committee to communicate changes before end-of-school-year meetings with school principals. Executive Committee met to discuss increasing challenges and how they can be mitigated.

CHALLENGES

- STC shortage issue
 - We have been experiencing STC shortages over the last few years.
 - STCs resigning at end of this school year due to burn-out or retiring and these long-term STCs have not been able to find replacements.
 - Need to simplify STC responsibilities and reduce time commitment
- Tutor demand and communications
 - We did not meet school tutor demand in 2025-2026 school year.
 - Issues contacting tutors using emails. Have depended on current STCs and SBCs which will more difficult without STCs in place at every school.
- Classrooms assignments
 - Increased school personnel turn-over.
 - STC shortage will make it not practical for us to handle assignments.

APPROACH

- School partnership – Major changes needed
 - TFK provides tutors and school personnel assigns them to teachers. If school cannot handle assignments, TFK will not be able to provide new tutors.
 - No tutors will be assigned until we can meet with principal.
 - TFK will continue supporting all current tutors.

- Automation
 - Technology contractor (OITS) is completing automation of our tutor onboarding process. New process will show tutor openings at participating schools and allow new tutors to select their school.
 - Existing tutors and new tutors will receive messages using updated email system and texting.
 - TFK will send new tutor information and preferences to designated school official for teacher assignment.
- School Principal Meetings – end of school year
 - Eileen Honohan is responsible for setting up and leading meetings with each school. She will copy BL, STC and SBC inviting them to join her.
 - School principal will be asked about their needs for upcoming school year. Important communications with school designate on their needs throughout upcoming school year.
 - Eileen will send meeting reports to TFK Secretary.
 - We want to emphasize our desire to continue school partnership, explain why change is needed and provide consistent messaging.
- Security Clearance Changes due to new Florida law mandate discussed
 - Sumter County - All tutors must go through enhanced school clearance procedures starting 1-1-2026. Sumter County School District contractor is charging \$16 per tutor for 3-year clearances. New tutors cleared since 1-1-2026 have already paid fee and completed enhanced clearance. ALL other tutors will have to be cleared before they can enter Sumter County schools this year.
 - Marion County – School district reports no security clearance changes are necessary as long as tutor works in classroom with school staff present. Outside classroom tutoring will result in mandatory enhanced clearance which will cost \$75 and be good for five years.
 - Lake County – At last report, no changes for next year.

Submitted by Shirley Potts, Secretary